



POSITION DESCRIPTION

POSITION TITLE: Trans-Feminine Peer Support Group Facilitator (Adult)

RESPONSIBLE TO: Chief Operating Officer

GENERAL ACCOUNTABILITIES:

The Trans-Feminine Peer Support Group Facilitator (adult) serves as a champion of the Vision and Mission and promotes an environment that is consistent to the Health Centre's Statement of Values and Principles. The Trans-Feminine Peer Support Group Facilitator is an essential member of the client-centered health professional team. The Trans-Feminine Peer Support Group Facilitator will work with the members of the Health Centre's teams to effectively and efficiently serve Health centre clients through traditional, non-traditional and innovative approaches to service delivery within the broad determinants of health framework.

SUMMARY OF FUNCTIONS:

The Trans-Feminine Peer Support Group Facilitator (adult) will organize, promote and facilitate one (virtual or in person) peer-support meeting for trans-feminine over 30 per month. They will also attend and support one (virtual or in person) peer support meeting for trans-feminine folks 30 and under per month. Youth and adult facilitators will work together to run one intergenerational peer support group monthly. Outside of these groups, the facilitator will provide feedback, recommendations, data and any client referrals to LGBTQ+ Advocate. They will attend meetings with community partners. Upon hiring, peer support training will be provided. There is also opportunity for additional training as it relates to the position.

SPECIFIC ACCOUNTABILITIES:

1. Facilitate virtual or in person peer support groups
2. Create and disseminate promotional materials for peer support groups
3. Determine community needs and gaps in services within Hamilton, and evaluate program effectiveness at meeting needs
4. Provide monthly reports with feedback, recommendations and data on support groups
5. Work collaboratively with other employees and community partners
6. Convey accurate and timely information on community resources to group participants
7. Connect participants with Compass LGBTQ+ Advocate for further support
8. Attend monthly community and partnership meetings to advocate for community needs, collaborate with community initiatives and receive peer support and mentorship
9. Occasional community outreach
10. Attend trainings from partner organizations
11. Other duties may be assigned

QUALIFICATIONS:

1. Strong knowledge of barriers faced by trans-woman and trans-feminine folks; lived experience with trans-feminine communities considered a strong asset
2. Thorough knowledge and understanding of community and transition-related resources
3. Lived, personal and/or professional experience in peer support an asset
4. Personal and/or professional experience working with youth an asset
5. Knowledge and willingness to work within a client-focused, anti-racist, anti-oppressive framework
6. Demonstrated ability to be flexible, and possess excellent organization and problem-solving skills
7. Good communication and interpersonal skills, with demonstrated ability to work with staff, clients and community partners to ensure an effective and efficient working environment
8. Knowledge and proficiency in the use of personal computers, various word-processes and database packages and online video conferencing platforms

I understand the requirements, essential functions and duties of the position.

Employee Signature

Date:

Revised: February 2021