



**Compass Community Health** offers primary care health services and health promotion programs to diverse communities and individuals.

We are currently seeking a:

**Financial Coordinator**  
**Contract – 18 months (Full Time 37.50 hours)**  
**Hourly Range: \$33.01 - \$38.84**  
**Annual Range: \$64,379 - \$75,737**

**What we're looking for:**

- A self-motivated, financial professional with a get-things-done attitude!
- Strong financial management experience ideally in the not for profit sector
- Excellent communication skills and works well with an interdisciplinary healthcare team
- Currently enrolled in the CPA program working towards designation

**What you can expect to do:**

- Responsible for overseeing bookkeeping operations including Accounts Payable and Payroll
- Prepare regular financial reports; producing, distributing, monitoring and analyzing monthly and quarterly financial statements
- Develop special financial and statistical reports as requested ("OHRS & SRI, budgeting, investment and HST")
- Be part of an innovative, learning and caring culture!

We invite you to review the **Financial Coordinator** job description on our website under Careers at <http://www.compassch.org/> for additional job related information.

In return for your results-orientation and dedication, we offer a competitive salary based on experience and qualifications; and option to enroll in the HOOPP pension plan.

**Please respond in confidence by Friday, November 04, 2022 at 4:00 pm to:**

Human Resources Specialist  
Email: [hr@compassch.org](mailto:hr@compassch.org)  
438 Hughson Street North, Hamilton, ON, L8L 4N5

We thank all applicants for their interest, only those selected for an interview will be contacted.

Compass Community Health is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources at 905-523-6611 ext 3033 if you require accommodations.