



Compass Community Health offers primary care health services and health promotion programs to diverse communities and individuals.

We are currently seeking a:

Digital Health Specialist
BILINGUAL (French and English)
Permanent Full-Time (37.5 hours/week)
Annual Salary Range: \$59,512 - \$68,500
(Cornwall and Ottawa area)

What we're looking for:

- Must possess strong bilingual communication skills in both French and English, both orally and in writing.
- A self-motivated, avid training professional with a get-things-done attitude;
- Passion for training and supporting learners on various electronic medical records systems and has at least 1-2 years of experience in training;
- Strong communication skills, tech savvy and works well with an interdisciplinary healthcare team;
- Collaborative workflow analysis and process and/or role (re)design to realize maximum benefits of adoption of digital health tool(s);
- Support for evaluation and transition to sustainable use, including close collaboration with Quality Improvement Decision Support Specialist (QIDDS);
- Training and Education: Providing training to healthcare professionals and administrative staff on how to use digital health technologies effectively and securely;
- Leverage vendor user manuals in developing relevant training program(s) and facilitate, maintain and continuously improve comprehensive training for users;
- Develop and maintain resources related to best practices and helpful strategies for use of relevant digital health tools;

What you can expect to do:

- Develop material and facilitate comprehensive training
- Data Standardization and Data Quality Control
- Assist in maintaining Health Centre Electronic Client Records System
- Create and maintain EMR user accounts
- Participate on Regional User Group meetings
- Travel to partner sites will be required
- Some weekends and after hours expected

We invite you to review the **Digital Health Specialist** job description on our website under Careers at <http://www.compassch.org/> for additional job related information.

In return for your results-orientation and dedication, we offer a competitive salary based on experience and qualifications. We also offer a comprehensive benefits package and HOOPP pension plan.

Please respond in confidence by Friday, August 22, 2025 at 4:00 p.m. to:

Human Resources Specialist

Email: hr@compassch.org

438 Hughson Street North, Hamilton, ON, L8L 4N5

We thank all applicants for their interest, only those selected for an interview will be contacted.

Compass Community Health is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources at 905-523-6611 ext. 3033 if you require accommodations.