



Compass Community Health offers primary care health services and health promotion programs to diverse communities and individuals.

We are currently seeking a:

**Facilities Support
Permanent Full-Time (37.50 hours/week)
Annual Salary Range - \$48,447 - \$56,997**

What we're looking for:

- Valid driver's license
- Working knowledge of the Fire Code and Health and Safety Act
- Reliable Vehicle - truck would be an asset (must be self-insured)
- Maintenance background – mechanical / mill work knowledge
- Flexible work hours (occasional after hours or weekends)

What you can expect to do:

- Troubleshoot and coordinate minor building repairs
- Installation, repairs and maintenance of minor equipment, furniture, racks, cupboards and painting as needed
- Oversee equipment/supply shipping, planning, and receiving (deliveries and pickups as needed)
- Coordinate with external vendors to ensure maintenance plans are up to date
- Communicate promptly with management and external vendors as and when any issues arise
- Seeking out quotes for purchasing services or building equipment/supplies
- Moving furniture - patio furniture to and from storage (seasonal), computer equipment from different sites as needed
- Able to lift up to 50 lbs

We invite you to review the **Facilities Support** job description on our website under Careers at <http://www.compassch.org/> for additional job related information.

In return for your results-orientation and dedication, we offer a competitive salary based on experience and qualifications. We also offer a comprehensive benefits package and HOOPP pension plan.

Please respond in confidence by Friday, December 08, 2023, at 4:00 p.m. to:

Human Resources Specialist
Email: hr@compassch.org

We thank all applicants for their interest, only those selected for an interview will be contacted.

Compass Community Health is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources at 905-523-6611 ext. 3033 if you require accommodations.