

VOLUNTEER POSITION DESCRIPTION

Breakfast Club Volunteer Team Lead

Reporting to the program supervisors, the role of the Breakfast Club Volunteer Team Lead is to assist with the Breakfast Club program to deliver healthy breakfasts to school-aged children living in the North End. The Volunteer Team Lead supports other volunteers and is a positive role model for children in the program Breakfast Club.

Objectives

- To ensure that the children in attendance receive a nutritional breakfast.
- To provide children with a safe and friendly environment
- To follow food safety guidelines

Roles & Responsibilities

- Help set up the Breakfast Club room (Community Room & Children's Programs Room)
- Be the point-person for other volunteers who need assistance or guidance.
- Problem-solve and address any issues that arise from other volunteers being absent
- Making fresh breakfast items
- Serve breakfast to children as they arrive at the program.
- Ensure that food containers are filled.
- Be a positive role model.
- Coordinate and assist with clean-up.
- Ensure that students are signed in on the daily register.
- Connect with the on-site staff about any issues children's behaviour, facility issues, and health and safety issues.

Qualifications

- Experience or an interest in working with children
- Responsible and punctual
- Problem solving skills and ability to work in a fast-paced environment
- Knowledge of safe food handling practices
- Ability to work effectively within a team environment.
- Caring, compassionate, and non-judgmental individual
- Cultural humility

Commitment

- Participation in, and successful completion of the initial training
- Time commitment from 7:30 am – 9:30 am at least two days per week during the school year (September through June)

Contact

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